

Annual Meeting of the Council

APPENDIX C

21st May 2012

BOROUGH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

The various Bodies listed in Sections 1, 2 and 3 below have requested the Council to appoint persons to represent the Borough Council on the said bodies.

Notes: The Council resolved on the 21st of April 2008 that, so far as is practical:

- 1) more senior Members should be appointed to represent the Council on significant bodies, such as the Council Leader on Regional bodies, and relevant Portfolio Holders as relevant to their Portfolios;
- 2) other relevant Members should be appointed as befits their position / interests / Ward responsibilities, etc., for example an Astwood Bank and Feckenham Ward Member on bodies with a rural interest.

SECTION 1: LOCAL GOVERNMENT ASSOCIATED APPOINTMENTS

Body	2011/12 Representative(s)	Notes / Terms	Nominees
Association of Public Service Excellence (APSE)	Cllr B Clayton	1 representative (must be a Councillor) Term : 1 year No liability issues identified.	Cllr Mould
Local Government Association General Assembly	Cllr Gandy	1 Representative for 20012/13 (must be a Councillor) Term : 1 year No liability issues identified.	Cllr Hartnett
Local Government Association – Rural Commission	Cllr M Chalk (and John Staniland, Director)	1 Representative (must be a Councillor – normally an Astwood Bank and Feckenham Ward Member) (plus 1 Council Officer) Term : 1 year No liability issues identified.	Cllr M Chalk
Local Government Association – Urban Commission	Cllr Braley (and John Staniland, Director)	1 Representative (must be a Councillor) (plus 1 Council Officer) Term : 1 year No liability issues identified.	Cllr Chance

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West Midlands Councils (Replaced the WMLGA Leaders' Board)	Cllr Gandy (alternate – Cllr Braley)	1 Nomination (Must be the Leader of the Council, by virtue of his/her position.) A formal "Alternate" is also to be <u>nominated by the Leader</u> to attend meetings in absence of the principal representative. Term : to each RBC AGM No liability issues identified.	Cllr Hartnett (alternate – Cllr Chance)
West Midlands Councils Member Development Steering Group	Cllr Brunner	1 Nomination To act on behalf of the Council in relation to West Midlands Councils - supported Member Development-related positions. Term : 1 year Terms as per WMLGA Steering Group No liability issues identified.	Cllr Mould
Assembly of the District Councils' Network	Cllr Gandy (as Leader of the Council)	1 Nomination To represent the Council on the Assembly of this body which is a voice for District Councils within the Local Government Association. The Assembly of the DCN comprises the Leaders of the Member Authorities or equivalent. New in 2011/12. Term : 1 year No liability issues identified.	Cllr Hartnett (as Leader of the Council)

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SECTION 2: PARTNERSHIP APPOINTMENTS

a) County Council Bodies

Body	2011/12 Representative(s)	Notes / Terms	APPOINTEES
Corporate Parenting Steering Group (Worcestershire County Council)	Cllr Quinney	1 RBC Representative (elected) <u>Must be relevant Portfolio Holder (new criterion this year)</u> Until next RBC Annual Meeting. (Monthly meetings – approx. 2 hrs each time – generally Friday mornings – 9.30 start) Next Mtg – 9.30am – Friday 1st June at County Hall. No liability issues identified.	Cllr Stephens
Health Overview and Scrutiny Committee (Worcestershire County Council)	Cllr Quinney	1 representative Term : 1 year. Comprises 8 County Councillors and 6 District Councillors who take on the role of scrutinising the local NHS and be consulted with by the NHS on any proposed substantial changes to local health services. <u>Must be a member of Redditch Borough Council's Overview and Scrutiny Committee.</u> Liability issues to be determined but <u>unlikely to be an issue.</u>	Cllr Witherspoon
Highways Forum (Worcestershire County Council)	Cllrs Roger Hill and Mason	Up to 2 Representatives (Must be Councillors) Term: To RBC AGM Role is that of non-voting observers only. No liability issues identified.	Cllrs Mason and Roger Hill
Worcestershire	Cllr Braley	<u>1 Nomination only</u>	Cllr Mould (as

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<p>Customer Strategic Board</p> <p>(Previously Worcestershire Hub Board)</p> <p>(RBC Lead Officer – Amanda de Warr)</p>	<p>(as relevant Portfolio Holder)</p>	<p>(must be a Councillor – relevant Portfolio Holder with remit for Customer Services)</p> <p>Term: 1 year to AGM 2013</p> <p>Normally <u>Daytime</u> meetings at County Hall.</p> <p>Remit for new board now wider – customer services, Worcestershire Hub, self services & customer payments</p> <p>No information on issues of liability available but unlikely to be any)</p>	<p>relevant Portfolio Holder)</p>
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b) Other / Local Bodies

Body	20011/12 Representative(s)	Notes / Terms	APPOINTEES
Worcestershire Care & Repair Performance Board (Previously North Worcestershire C & R Agency Advisory Board)	Cllr B Clayton	1 RBC Representative (elected) Until next RBC Annual Meeting. (Normally to be Housing Portfolio Holder) Liability issues to be determined. No information to hand at present time. <u>Unlikely to be an issue.</u>	Cllr Shurmer
Redditch Children's Centres Advisory Board (Contact Officer: Judith Willis)	Cllr S Chalk	1 Representative (must be a Councillor) Term : 1 year Informally advised that there are unlikely to be any liability issues for members of the Advisory Board.	Cllr Pattie Hill
Redditch Community Safety Partnership (Lead Officer – S Hanley)	Cllrs Brunner and Blake'	2 Representatives (must be Councillors – normally including the relevant Portfolio Holder) Term : 1 year No liability issues identified. <u>Will cease to operate and be replaced by the North Worcestershire Community Safety Partnership from the 3rd July 2012.</u>	Cllrs Blake and Brunner
North Worcestershire Community Safety Partnership	NEW From first meeting on 3rd July	1 representative Term: 1 year Terms of Reference indicate representative need not be an Elected Member. No liability issues identified. <u>Replacing the Redditch Community Safety Partnership</u>	Cllr Blake

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<p>Town Centre Partnership (Lead Officer – Lyndsey Hadley)</p>	<p>Cllrs A Clayton, M Hall and R King</p>	<p>4 Representatives (must be Councillors) Term : 1 year No liability issues identified.</p>	<p>Cllrs Blake, Mason, Debbie Taylor and Derek Taylor</p>
<p>Waste Management Board (Lead Officer – Guy Revans)</p>	<p>Cllr B Clayton (as relevant Portfolio Holder) (substitute Cllr Fry)</p>	<p>1 representative + 1 substitute (Representative must be a Councillor and relevant Portfolio Holder. Term : 1 year <u>Note</u>: Meets Friday <u>mornings</u> - 4 times per year No liability issues identified.</p>	<p>Cllr Debbie Taylor (as relevant Portfolio Holder) (substitute Cllr Fry)</p>
<p>Local Strategic Partnership</p>	<p>Leader, Deputy Leader and Leader of the Opposition) Cllrs Gandy and Braley Cllr Hartnett (or his substitute Cllr Blake) (Papers to be also sent to substitute)</p>	<p>3 Member Representatives Leader, Deputy Leader and Leader of the Opposition (ex officio) Term : 1 year No liability issues identified.</p>	<p>Leader, Deputy Leader and Leader of the Opposition) Cllr Hartnett (or his substitute Cllr Blake) Cllrs Chance and Gandy (Papers to be also sent to substitute)</p>

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SECTION 3 : OUTSIDE BODIES – GENERAL

Body	2010/11 Representative(s)	Notes / Terms	APPOINTEES
Age Concern Redditch and District Board	Cllr Quinney *Chief Executive is authorised to appoint Officer representatives.	1 Councillor (plus 1 Officer *) Term : 1 year Liability still to be determined. Advised in 2008 that Age Concern is a Ltd company and an official rep. from the Council cannot be a full Trustee / Director. Representation is therefore that of a co-opted non-voting Board Member.	Cllr Witherspoon
Court of the University of Birmingham	Cllr M Chalk (to AGM 2016)	1 Representative (Need not be a Councillor) Term: 5 years Role of Court is largely consultative in nature only with no direct decision making authority. No liabilities have been identified.	Cllr M Chalk (to AGM 2016)
Feckenham Education Endowment (Blue Coat School)	Mr A Price (to AGM 2013)	1 Representative (Need not be a Councillor) Term: 4 years to AGM 2013 No specific information on nature of representation or liabilities but letter confirming limited annual funds available for donation and capital invested with the Charities Commission. Regular financial advice taken and auditing of accounts.	Mr A Price (to AGM 2013)
Federation of Burial and Cremation Authorities (FBCA) – Executive Committee	Cllr B Clayton (to AGM 2013)	1 nomination (must be a Councillor) (Potential appointment for relevant Portfolio Holder but not a requirement) (Nominations have to be put to their AGM in September for	1 Vacancy following resignation of former Portfolio Holder

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		consideration.) Term : 3 years No liability issues identified.	
Health and Safety Committee	Cllr A Clayton	1 Member representative (To reflect new corporate Health and Safety Requirements.) Term: 1 year to AGM An internal RBC Officer meeting with Member representation / <u>daytime</u> meetings. No liability issues.	Cllr Smith
Redditch Access for Disabled Group	Cllrs A Clayton and Mason	2 Representatives (Must be Councillors) Term : 1 year Advised advisory and representative only, no decision-making role. No liability issues identified.	Cllrs Mason and Quinney
Redditch Arts Council	Cllr Brazier, Quinney and Stephens	3 Representatives (Must be Councillors) Term : 1 year No liabilities identified / unlikely to be any liabilities.	Cllrs Brazier, Fisher and Stephens
Redditch One World Link Executive Committee	Cllr Quinney Mr Neal Stote	4 Representatives (2 Councillors, 1 Council Officer and 1 non-elected representative) Nominations should not include the Mayor who is a Member ex-officio*. Term : 1 year Liability appears to be limited, provided there are no breaches of duty or trust.	Cllr Quinney and 1 (Councillor) vacancy Mr Stephen Smith and Mr Yasser Mahood (subject to ROWL agreement re variation)

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Redditch Play Council	Cllr Quinney	6 Representatives (4 elected and 2 non-elected Representatives) Term : 1 year To represent the Borough Council.	Cllr Stephens
Redditch Trade Justice Network (has links with Redditch One World Link (ROWL))	Cllrs Quinney and Debbie Taylor	1 representative / group of Members (no limit imposed). Term: 1 year. (Nominee(s) should have an interest in Fair Trade and be willing to work to further the aims and objectives of a Fair Trade Town.) Details of the Goals for a Fair Trade Town available on request. Details on nature of representation and liability issues still to be determined.	Cllrs Quinney and Debbie Taylor
Relate (Worcestershire)	Cllr A Clayton	1 Representative Term: 1 year to AGM Role of representation / any issues of liability still to be identified.	Cllr Baker
Reserve Forces and Cadet Association (RFCA) (formerly known as TAVR)	Cllr Hall	1 representative (Must be a Councillor) Term: 1 year No known liabilities – all matters of finance and liability dealt with via other RFCA Committees on which Council representative would play no part.	Cllr Fisher
St Stephen's Church, Redditch Project Group	Cllr Brazier	1 Member Representative (Must be a Councillor) Term: not specified by Group but suggest AGM to AGM Day time meetings. Full nature of role and issues of	Cllr Hopkins

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(Lead Officer – Lyndsey Hadley)		liability to be determined. Advised in 2010 the Group was seeking legal advice regarding measures to indemnify Project Group members. No update received to date.	
Eadie Mews Trust (Formerly known as the Smallwood Almshouses Trust)	Cllr Fry (to AGM 2013)	1 Nomination (must be a Councillor). Term: 4 years (or to each AGM if preferred) Nature of representation: to represent the Borough Council but note Trustee status. No indemnity referred to. Liabilities of Trustees therefore presumed to be governed by Charities legislation.	Cllr Fry (to AGM 2013)
Tardebigge Relief in Need and Sickness Charity	Cllr M Chalk (to AGM 2015) Cllr Norton (to AGM 2013)	(2 Representatives - (Must be Councillors) Term : 4 years. (or to each AGM if preferred) The Charity is governed in accordance with the Charity Commission Scheme and strict rules apply.	Cllrs Fry and M Chalk (to AGM 2015)
Traffic Penalty Tribunal (Civil Parking Enforcement)	Cllr Braley (Deputy - Cllr Fry)	1 Representative plus 1 Deputy (must be Councillors) Term: AGM to AGM No liabilities identified / unlikely to be any liabilities.	Cllr Fry (Deputy – Cllr Braley)
'Where Next' Association	Cllr Roger Hill	1 Representative (must be a Councillor – <i>2 places variation previously agreed</i>) Term : 1 year to Council's AGM Nature of representation: to represent the Borough Council. Liability appears to be limited.	Cllrs Pattie Hill & King
Worcestershire Racial Equality	Cllrs Griffin and Shurmer	2 Representatives (need not be Councillors)	Messrs Stephen Smith and

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Council		Term : 1 year. Nomination to be put forward to Annual Meeting of the WREC. Nature of representation: to represent the Borough Council. Liability appears limited to £1.	Yasser Mahood
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SECTION 4: REQUESTS FOR NOMINATIONS TO OTHER OUTSIDE BODIES

The organisations listed below have requested Council nominations * primarily to represent, and act on behalf of, the organisation concerned, rather than the Council.

* The "Appointment" is made by the organisation itself, not by the Council.

Body	2010/11 Representative(s)	Notes / Terms	NOMINEES
Redditch CAB (Citizens' Advice Bureau) Management Committee	No nominations 2011/12.	3 Nominations (2 elected and 1 non-elected Representative) Term : 1 year Nature of representation: to primarily represent the Organisation and not the Borough Council. Issues of liability. There is a financial liability if the Trustee Board is shown to have acted negligently.	No nominations 2012/13.
Redditch Co-operative Homes	Cllrs Chance, Griffin, Hartnett and Hill [The Council has previously agreed that ideally representation will be proportional: 5= 3+2]	5 Nominations (must be Councillors) Term : 1 year Nature of representation: to primarily represent the Organisation and not the Borough Council. Liability appears appear to be limited providing there are no breaches of duty or trust.	Cllrs Griffin, Hartnett, R Hill & Witherspoon

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NOTES:

- 1) This list does not include all Council appointments to outside bodies, since some are made at other times during the year, or less frequently than once per year.
- 2) Nominations marked “Not required” because current memberships are mid-term, may still be reviewed if the Council wishes, and may clearly need to be reviewed where Council membership has changed.
- 3) The Council has delegated authority to the Chief Executive to make Officer appointments as appropriate; and to fill Member vacancies, in consultation with Party Group Leaders, where the full Council has agreed which party(ies) is/are due which places.
- 5) This list does not contain reference to places on those bodies which are occupied by the Mayor by virtue of his/her official capacity, namely:-

Twinning Bodies:

Friends of Auxerre (FoA) – President

Friends of Gruchet-le-Valasse (FroG) – President.

Redditch One World Link (ROWL - Mtwara Twinning) – President